

**North Country Schools/OENSU
Common Board Policy Manual**

BOARD PROCEDURES

POLICY NO. C.1

C.1 BOARD MEETING AGENDA PREPARATION, DISTRIBUTION

The superintendent/principal will prepare all agendas for meetings of the North Country Schools/OENSU/individual site boards after consultation with the board chair. Items of business may be suggested by any board member, staff member, student, or citizen of the district. The inclusion of items will be at the discretion of the superintendent/principal, and/or the board chair, unless a majority of the board votes to place an item on the board agenda.

The agenda, together with supporting materials, will be distributed to board members by the superintendent/principal approximately one week prior to regular meetings, and as soon as practicable before special meetings.

Copies of the agenda will be posted in the office of each school in the district and when practicable, or in any case upon request, the press, school staff, students, community members and concerned persons will be provided with copies of the agenda in advance of regular or special meetings.

In all instances, the superintendent /principal and the board will adhere to the provisions of 1 V.S.A. §312 regarding notice and agenda distribution.

Legal Reference(s): 1 V.S.A. §312 et seq.

Cross Reference: Public Participation At Board Meetings (C3)

Date Adopted:

Brighton	07/11/00
Charleston	07/12/00
Coventry	08/02/00
Derby	07/17/00
Holland	11/13/00
Jay/Westfield	08/08/00
Lowell	07/13/00
Morgan	04/08/00
Newport City	07/03/00
Newport Town	06/13/00
Troy	10/17/00
NCUHS	06/20/00
NCUJHS	08/29/00